



City of Brookland, Arkansas City Council Meeting Minutes

Date of Meeting: February 13, 2024

Type of Meeting: Regular

Called to order at 7:00 PM by Mayor Kenneth Jones

COUNCILMEMBER ATTENDANCE: (P = Present A = Absent)					
David Gambill	P	Jason Cooper	P	Mayor Kenneth Jones	P
Pamela McGee	P	David Loggins	A	Attorney Kevin Orr	P
Candice Bishop	P	Wilson Shipman	P	Clerk/Treas. Julie Thomas	P

Previous meeting minutes:

Motion by: Jason Cooper

Second by: David Gambill

To: Approve the Brookland City Council meeting minutes dated January 9, 2024, as presented

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

New Business:

1. Resolution 2024-01 Amend 2023 General, Street, and Utility Fund Budgets:

Attorney Kevin Orr read aloud Resolution 2024-01, amending 2023 General, Street, and Utility Fund Budgets.

Motion by: Jason Cooper

Second by: David Gambill

To: Amend 2023 General, Street, and Utility Fund budgets

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

2. Ordinance 2024-02 Post-Construction Stormwater Runoff Control Ordinance:

Mayor Kenneth Jones asked for a motion to suspend the rules and read aloud Ordinance 2024-02 by titles only.

Motion by: Jason Cooper

Second by: David Gambill

To: Suspend the rules and read Ordinance 2024-02 by titles only

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

Attorney Kevin Orr read aloud Ordinance 2024-02 by titles only.

Motion by: Jason Cooper

Second by: David Gambill

To: Suspend the rules and go to the 2nd reading of Ordinance 2024-02 by titles only

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

***2nd reading by Attorney Kevin Orr of Ordinance 2024-02 by titles only.**

Motion by: Wilson Shipman

Second by: David Gambill

To: Suspend the rules and go to the 3rd and final reading of Ordinance 2024-02 by titles only

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

***3rd reading by Attorney Kevin Orr of Ordinance 2024-02 by titles only.**

Motion by: Jason Cooper

Second by: David Gambill

To: Adopt Ordinance 2024-02

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

ROLL CALL VOTE:					
David Gambill	Yes	Candice Bishop	Yes	David Loggins	
Pamela McGee	Yes	Jason Cooper	Yes	Wilson Shipman	Yes

Motion by: Jason Cooper

Second by: David Gambill

To: Accept emergency clause in section 12 of Ordinance 2024-02 as read

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

ROLL CALL VOTE:					
David Gambill	Yes	Candice Bishop	Yes	David Loggins	
Pamela McGee	Yes	Jason Cooper	Yes	Wilson Shipman	Yes

3. Review 2022 Audit of Utility Fund:

Mayor Jones discussed the 2022 Utility Fund Audit. There were no findings.

Motion by: Jason Cooper

Second by: David Gambill

To: Accept the 2022 Utility Fund Audit as presented.

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

4. ARDOT – TAP HWY 49B Sidewalks Phase 3 - \$163,000 in Federal Funding:

Mayor Jones read aloud a letter from ARDOT regarding this award and what it includes. The monies will be used to continue building sidewalks from Brookland School Administration office located on the corner of Smith Street south to Stevens Street.

5. Legacy Landfill – Increasing tipping fees \$1.25 per ton, effective 3/1/24; new rate is \$43.75 per ton.

Mayor Jones informed the council that Legacy Landfill will be increasing their tipping fees by \$1.25 per ton beginning March 1, 2024, making the new rate \$43.75 per ton.

6. Review 2024 Budget for new skid steer for street department:

Jeff Vernon from the Brookland Street Department presented the council with two estimates for a skid steer to be used by the city’s maintenance and street department.

Motion by: Jason Cooper

Second by: David Gambill

To: Purchase a Kubota skid steer for \$68,326.13

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

7. Resolution 2024-03 – Enter into an agreement with ARDOT for intersection improvements at HWY 49N/School Street:

Attorney Kevin Orr read aloud Resolution 2024-03, detailing an agreement between the City of Brookland and ARDOT, to utilize federal state aid monies to improve the intersection of HWY 49N and School Street.

Motion by: Jason Cooper

Second by: David Gambill

To: Enter into an agreement with ARDOT for intersection improvements at HWY 49N/School Street, utilizing federal monies to complete the project.

Discussion: Council member David Gambill asked about the cost to the city for this project. Mayor Jones explained that the city really does not know what their cost will be until the intersection is designed and see at that point what utilities if any have to be moved. ARDot would not proceed with design until they had this resolution of support.

For: 5 Against: 0 Motion: Passed 5-0

Old Business:

8. Monthly financials for General, Street, and Utility Funds:

January 2024	General Fund:	Street Fund:	Utility Fund:
Beginning Balance:	\$1,116,104.55	\$402,931.10	\$545,311.16
Ending Balance:	\$1,121,586.08	\$418,362.04	\$516,520.09

9. West Matthews Street extension update:

Mayor Jones updated the council on the West Matthews Street extension project.

10. Planning Charette update – James Walden will attend 3/5/24 Planning Commission meeting to discuss if council members want to attend:

Mayor Jones informed the council that James Walden will attend the March 5, 2024, Planning Commission meeting to discuss the results of the Planning Charette. Mayor Jones asked the council members to attend March 5, 2024 at 7:00 pm Planning Commission Meeting to hear the results of Brookland Planning Charette.

11. Council to discuss mayor’s salary increase for council meetings:

Council member Pamela McGee asked the council to consider increasing the mayor’s salary for attendance at the monthly meetings to equal that of council members. Mayor Jones informed the council that the increase would need to be made in the form of an ordinance. This item will be continued at the next regular monthly meeting.

12. Payment to Council member David Loggins for missed meeting:

Motion by: Jason Cooper

Second by: David Gambill

To: Pay council member David Loggins despite missing the regular monthly meeting.

Discussion: None

For: 5 Against: 0 Motion: Passed 5-0

Brookland Public School Superintendent Brett Bunch updated the council about the recent purchase of land for expansion of the school district.

Mayor Jones asked for a motion to adjourn the meeting.

Motion by: Wilson Shipman

Second by: Jason Cooper

To: Adjourn the meeting

For: 5 Against: 0 Motion: Passed 5-0

Meeting adjourned at: 7:44 PM

Kenneth Jones, Mayor

Julie Thomas, City Clerk/Treasurer